

GUIDELINES TO SUBMIT KNOWLEDGE FORUMS

Knowledge forums are intended to focus on a specific topic or issue, but are deliberately structured to be open-ended to encourage new ideas and insights. These forums are an opportunity for a group of researchers to discuss cutting-edge research ideas and/or technical issues (e.g., eye tracking, field experiments, etc.), generate new ideas, develop collaborative relationships, and share their interests with the broader ACR community.

Knowledge Forums are open to submissions from all ACR members and are based on an application process. Forum proposals should clearly demonstrate and lay out an organized approach (roundtable, panel, workshop, seminar, set of short presentations, and so on) to a particular topic or set of related topics of interest. Forums are designed to complement the more formal presentations in Competitive Papers and Special Sessions. To make the most of this opportunity, we encourage forum organizers and participants to brainstorm and exchange ideas before the official forum discussions.

Knowledge Forum Submission Format and Content. All Knowledge Forum submissions must include:

1. The name of the primary organizer(s).
2. The title of the forum should specify the broad topic for discussion and the objective of the specific gathering.
3. A list of at least 10 additional ACR members committed to attending the session. **Note:** when submitting online you will have to enter the names and affiliations of these 10 attendees. You can add additional names after finalizing the submission.
4. A 50-word abstract of the proposed forum for publication in the conference program.
5. A 750 to 1000-word extended abstract explaining the session's purpose and content to be included in the proceedings, including a brief description of how pre-conference discussions will be facilitated.

Knowledge Forum Evaluation. Evaluation and selection will emphasize the quality and rigor of the submission. Session leaders are responsible for quality control over the discussion in their sessions, for enforcing deadlines, and for submitting all materials through the ACR conference website <http://www.acrwebsite.org/go/acr19atlanta>. Please note that managing your colleagues is a significant and sometimes impossible task, but it is absolutely critical to the quality of your session. Consider and communicate how you will generate good preparation and participation.