

GENERAL SUBMISSION GUIDELINES

All authors must adhere to the following honor code:

- **ACR endorses ethical standards for research conduct.**
At the time of submission, you will be asked: a) to indicate whether your research received an approval or a waiver from your Institutional Review Board (IRB), and b) if it did not, to explain why no such waiver or approval was obtained. At the time of submission, you will also be asked to make the following pledges: 1) that the research paper, session, or poster represents accurately the data that you collected for this research project, 2) that the research submitted to the conference is your own original work, and 3) that you understand that the research submitted may be run through anti-plagiarism software.
- A particular paper may only be submitted to **one** track.
- Submitting authors should specify presenters for papers being considered for Special Sessions or Competitive Paper presentations. **Any author may be listed as a presenter for no more than two submissions**, but may be listed as co-author on multiple submissions. This restriction is to encourage authors to submit their best work and to allow a wider range of presenters.
- Do not submit a paper that has been published, or accepted for publication, at the time of submission (including online publications and full papers published in conference proceedings). Submitting authors should monitor this issue carefully.
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- Submissions should adhere to the word and page limits.

Submission procedures are as follows:

- All submission-related activities (submissions, reviews, and notifications) will be electronic, through the conference website <http://www.acrwebsite.org/go/acr19atlanta>
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All submissions require the following information:

1. **Type:** Special Session, Competitive Paper, Working Paper, Knowledge Forum, or Videography.
2. **Primary Contact Information:** Name, affiliation, mailing address, phone number, and email address for the author who serves as the primary contact.
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Additional submission information:

- **Submission format: Word.doc**
- **Make sure you use consistent author and co-author information in every submission.** Please check with your co-authors about how they want to be listed for official publication purposes. **PLEASE BE CAREFUL WITH THIS.** The database will consider Drew Blank, Drew A. Blank, and Drew Avery Blank as three different authors, and may result in a program that has Drew presenting at the same time in different rooms!
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